

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

CONTRACT NO.: DCEB-2015-C-2005

CAPTION: Business Development and Economic Intelligence Data Strategy and Engagement Support

PROPOSED CONTRACTOR: District of Columbia Chamber of Commerce

PROGRAM AGENCY: Office of the Deputy Mayor for Planning and Economic Development (DMPED)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304, and 1700 and 1701

2. MINIMUM NEED:

The Government of the District of Columbia, Office of the Deputy Mayor for Planning and Economic Development (DMPED) has a minimum need for a contractor to provide data-based research reports to support DMPED's Business Development activities and convene the DC business and data communities to push forward an aligned data strategy for DMPED's Economic Intelligence initiatives. The period of performance shall be a base period of one year with four (4) one-year options.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price of the base year is \$75,000.00.

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. The DC Chamber of Commerce (the Chamber) is a non-profit organization under which DC businesses maintain membership. As an umbrella organization for DC businesses across industries, the Chamber is uniquely positioned to convene organizations and individuals to provide feedback to DMPED on Economic Intelligence Strategy. The Chamber hosted the inaugural DC Economic Intelligence Roundtable in 2015, and it owns and maintains the web infrastructure to provide continued support for efforts under the same banner.
- B. The Chamber has previously been a core partner in business development activities, international business development activities in particular, and therefore retains a depth of knowledge pertinent for data and research publications. In addition, the Chamber has an in-depth knowledge of the Washington, DC businesses, including of business trends and economic metrics.
- C. For the reasons stated above, a sole source award to the District of Columbia Chamber of Commerce is the most efficient and cost-effective method of procurement which allows DMPED to make use of the Chamber's unique position and resources, plus the aggregate resources of its member base as applicable.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Brian Kenner, Deputy Mayor

6. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are true and correct to the best of my knowledge. Further, I certify that the notice on intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Lindel Reid, CPPB
Senior Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Jacque McDonald, CPPO, CPPB, SPSM, MBA, MST
Director, Contracts, Procurement and Grants